



**Minutes of the LIHNN Coordinating Committee
Held on 13th June 2017 at 14:00-15:30
Mercure Haydock Hotel, Saint Helens**

PRESENT	Mike Hargreaves (Chair) Kathryn Graham (KG) (Secretary) Gil Young (GY) Kieran Lamb (KL) Mary Hill (MH) Paul Tickner (PT) Katie Nicholas (KN) Michael Cook (MC)
APOLOGIES	Susan Smith (SS) (Treasurer) Debra Thornton (DT)

NO	MINUTES	ACTION
3	APPROVE MINUTES OF THE PREVIOUS MEETING The minutes were approved as an accurate record of previous meeting	
4	MATTERS ARISING AND REVIEW OF ACTION LOG	
5	TREASURER'S REPORT SS absent from meeting – treasurer's report suitably covered by SS in morning's AGM	
6	HCLU/K4H UPDATE Covered by David Stewart in morning's briefing: thorough outline of K4H, lift of purdah and reinstatement of #amilliondecisions campaign	
7	GROUP UPDATES Covered by postcards distributed in morning's AGM, have been uploaded to blog . Discussion arose regarding introduction of group updates to LIHNNKup, to increase regularity of updates across the network	GY to add group updates from postcards to blog KG to link aforementioned group updates blog in minutes KN to look into adding group updates from network to LIHNNKup
8	WEBSITE Lengthy discussion arose regarding consolidation of North network's websites, online presence and e-resources; GY actioned contacting Joanne Naughton and Janet Sampson regarding NEYH involvement in discussion, as seen in last meeting's minutes Logistics of unifying North network websites complicated by funding and HEE restructure impact on HCLU Discussion of future of LIHNNKup – whether it should encompass the entire network, whether it will remain in physical print	GY to update group at next meeting regarding NEYH involvement in website committee
9	LIHNN CHRISTMAS STUDY DAY Date of study day has been set as 05/12/17 – venue TBC	GY to announce date

	Discussion of quality awards, group decided to keep the same format and same trophies, as arranged by MH; timescale of entrant's deadline and decision of finalists to be discussed at next meeting	and venue of study day to group ALL to suggest guest speakers to GY MH to arrange trophies, closer to December KN to discuss LIHNNKup award with John Gale and Andrew Craig KG to add Christmas study day and entrant's deadline to next agenda
10	VICE CHAIR APPOINTMENT Discussion revisited from last meeting – PT proposed and accepted as vice chair	Chair and PT to discuss and formalise vice chair role
11	ANY OTHER BUSINESS Discussion of funding and self-sustainment of LIHNN as currently unknown how restructure of HEE will affect HCLU, in relation to matters arising from last meeting regarding potential pot of LIHNN funding available Location of committee meetings discussed, group agreed to host some future meetings in Preston	GY to follow up with Michelle Madden regarding sharing searches, to feed back to group KL to consider providing information on e-resources for HCLU bulletin KG to email SS regarding attendance of September meeting
12	DATE AND TIME OF NEXT MEETING LIHNN Coordinating Committee Meeting – Wednesday 13 th September (CMFT)	