



**Minutes of the LIHNN Coordinating Committee  
Held on 13<sup>th</sup> September at 10:30am – 12:00pm  
CMFT, Manchester**

<b>PRESENT</b>	Mike Hargreaves (Chair) Kathryn Graham (KG) (Secretary) Mary Hill (MH) Kieran Lamb (KL) Katie Nicholas (KN) Deborah Thornton (DT) Paul Tickner (PT) Gil Young (GY)
<b>APOLOGIES</b>	Susan Smith (SS) (Treasurer) Michael Cook (MC)

NO	MINUTES	ACTION
3	<b>APPROVE MINUTES OF THE PREVIOUS MEETING</b> The minutes were approved as an accurate record of previous meeting	
4	<b>MATTERS ARISING AND ACTION LOG</b> “Chair and PT to discuss and formalise vice chair role” – not fulfilled since last meeting, carried over as action  “GY to follow up with Michelle Madden regarding sharing searches” – GY met with Michelle Madden, three clinical librarians have volunteered to be involved with project; project plan to be devised to share search strategies rather than results	GY to circulate Michelle Madden’s report  GY to update group on shared searches at next meeting
5	<b>HCLU/K4H UPDATE</b> K4H: launch of evaluation framework at <a href="#">Library Manager’s Meeting</a> , GY to circulate slides from this meeting  HCLU: Andrea Guest has left the organisation, position to be opened up as Band 4; GY to move from Wigan office to Piccadilly Place and title changed to be brought in-line with equivalent roles in wider North network; Emily Hopkins and Katie Nicholas announced as additions to HCLU team, remain based in Piccadilly Place	GY to circulate evaluation framework slides  KG to add link to blog and framework slides in to minutes
6	<b>GROUP UPDATES</b> <u>Clinical librarians</u> : brief account given of recent clinical librarians meeting; discussion of PT standing down as chair December 2017 at end of two year term; discussion of potential engagement/outreach with AHPs  <u>Greater Manchester</u> : group updated by MH on progress and implementation of the GM Dawsonera e-book consortium  <u>CPD Committee</u> : An extensive report to follow, forwarded from GY to KG after the meeting:  “The following events have taken place	GY to email KG information on the CPD Committee updates  KG to include CPD updates in full in minutes

	<ul style="list-style-type: none"> <li>• Completion of the scanning and synthesising courses</li> <li>• LIHNN/HCLU Briefing including LIHNN AGM</li> <li>• Mobilising Evidence and Organisational Knowledge</li> <li>• Health Information Study Day</li> <li>• University of Manchester Library Visit</li> <li>• Library Managers Meeting</li> </ul> <p>The project to turn the six existing modules, which made up the literature searching course, into 6 standalone e-learning modules is well under way and they should be ready early 2018.</p> <p>A Critical Appraisal MOOC has been given the go ahead. It is hoped to run this in 2019.</p> <p>The following events are at the planning stage</p> <ul style="list-style-type: none"> <li>• Christmas Study Day - 5 December 2017 - Warrington</li> <li>• Library Managers Meeting - 6 March 2018</li> <li>• Big Day Out Up North - March 2018 (joint event with the other Northern networks - considering Newcastle)</li> <li>• LIHNN new starters - 3 October 2017</li> <li>• WebEx's on patient and public information - dates tbc</li> <li>• 1/2 day on using grey literature - date and location tbc - Kieron Lamb</li> <li>• Getting the most out of conferences to include writing abstracts and bursary applications, doing posters, how to network etc - 25 January 2018 - location tbc - Lisa Jeskins</li> <li>• Library Assistant Study Day x 3 - Building confidence and thinking differently - date and location tbc - Claire Bradshaw</li> <li>• Motivation and Empowerment (aimed at managers) - date and location tbc - Claire Bradshaw</li> </ul> <p>A systematic review course run in partnership with NoWAL will take place in June 2018. This will be delivered by Michelle Madden.”</p> <p>GY discussed the possibility of arranging a Northern suppliers day with Steve Glover, to be held after Christmas</p> <p><u>Chair</u>: discussion regarding potential LIHNN Network involvement in a YOHLNet event taking place in Leeds, Chair to find out details and discuss with GY; NB: LIHNN network has since received an email, forwarded by GY from Janet Sampson, regarding this event: Primary Care/Public Health/Commissioning joint meeting, Leeds Town Hall, 11<sup>th</sup> October</p>	
7	<p><b>WEBSITE</b></p> <p>GY and KL reported success of meeting with NEYH representatives, with discussions on how to action and implement unification of wider network websites/online presence</p>	
8	<p><b>PUBLIC LIBRARY LIHNN MEMBERSHIP</b></p> <p>Lengthy discussion of potential mutual benefit of public library involvement with LIHNN; group discussed potential pros and cons for both sides, concluding no major cons; Julie Spencer discussed as possible public library contact</p>	<p>GY and Chair to reach out to Julie Spencer regarding</p>

	<p>Discussion arose regarding potential for health libraries to borrow books from public libraries for patients/staff; discussion of the feasibility and inconsistent infection control policies across trusts</p> <p>Brief discussion regarding Reading Ahead scheme implemented in Blackpool as a form of PPI</p>	LIHNN/public library relations
9	<p><b>LIHNN CHRISTMAS STUDY DAY</b></p> <p>GY received list of suggestions of speakers prior to the meeting to be circulated to group, as well as a suggestion from Victoria Treadway for afternoon speaker</p> <p>SS (absent) previously circulated suggestion of interactive activity for the day, an “escape room” idea, to be discussed further at the next meeting</p> <p>Venue in Warrington had already been finalised by Andrea Guest before her departure from HCLU</p>	<p>GY to circulate list of speaker suggestions</p> <p>GY to circulate draft agenda for the day</p>
10	<p><b>DEADLINE FOR QUALITY AWARDS ENTRANTS</b></p> <p>Discussions arose regarding Quality Awards in general. KN reported discussion with John Gale regarding the narrowing down of the Newsletter Award longlist by circulating a SurveyMonkey to the LIHNN network; concluded as best method for this year, too</p> <p>Discussion regarding the type and amount of trophies required, to be organised by MH as in previous years</p> <p>Deadline for Quality Awards entrants decided as Wednesday 1<sup>st</sup> November, entrants to then be discussed at next Committee meeting on 8<sup>th</sup> November</p> <p>Brief discussion of Christmas card group updates, group concluded that libraries will be asked to arrange and put together their own Christmas cards to be circulated at the Christmas Study Day</p>	<p>MH to arrange the six trophies required</p> <p>Chair to email network requesting Quality Awards and Newsletter Awards entries</p> <p>Chair to email Lisa McLaren regarding previous years' Christmas cards</p>
11	<p><b>ANY OTHER BUSINESS</b></p> <p>No other business raised</p>	
12	<p><b>DATE &amp; TIME OF NEXT MEETING</b></p> <p>Wednesday 8<sup>th</sup> November, 10:30 – 14:30, Preston (venue TBC)</p>	