



Minutes of the LIHNN Committee
Held on 19th March 2013 at 10.00am
Fade Evidence Knowledge Centre, Bevan House

PRESENT	Tracy Owen (Chair), Denise Thomas (Secretary), Emily Hopkins, Stephen Edwards, Lisa McLaren, Jane Roberts, Olivia Schaff, Adrienne Mayers, Eileen Hume
IN ATTENDANCE	David Stewart HCLU
APOLOGIES	Sue Jennings

NO	MINUTES	ACTION
3	<p>HCLU UPDATE</p> <p>Office move - may be moving from Kingscroft Court as the Trust is currently considering options for accommodation. Library Development Fund - won't be so large this year as HCLU needs to plug a one-off shortfall in core content funding. New national payscales have been announced – basically 1% increase across bands. Development visits - full programme is now in place and progressing LQoF – new guidance notes will feature at the forthcoming Library Managers meeting New appointments – while Debra Thornton is on secondment the library manager's post at Blackpool will be covered by Dr Mike Farrell (not the Mike Farrell from Cheshire & Merseyside PCT). Southport & Ormskirk will shortly be advertising for a Library Manager to follow Michael Mason. Greater Manchester Commissioning Support Unit will be advertising for a Knowledge Management post to be based in Salford. Public Health – DS will be writing to Directors of Public Health about provision of library services.</p> <p>David reported next Library Managers meeting was on the 26th March and the Stake Holders Board will be meeting on the 24th April.</p> <p>2-3 July is Umbrella to be held in Manchester Early bird discount closes at midnight on Friday 26th April 2013</p>	
4	<p>MINUTES OF THE PREVIOUS MEETING Eileen had clarified payment of £326.49 Matter resolved</p>	
5	<p>MATTERS ARISING AND ACTION LOG There was no Matters</p>	
6	<p>Treasures Report The Treasure's report was received.</p>	Eileen
7	<p>Committee Members and New Chair The Committee thanked Tracy for her excellent work as chair of the Committee. The Committee nominated and voted Stephen to be the next Chair.</p> <p>The Committee also thanked Emily for her sterling work as CPD lead. Denise agreed to take this role over.</p>	Tracy

	<p>Lisa will take over from Denise as Secretary. Denise to send Lisa updated Co-ordinators list The Committee is now full.</p> <table border="0"> <tr> <td>1</td> <td>Eileen Hume</td> <td>Jan-09</td> <td>Feb-12</td> <td>Staying</td> </tr> <tr> <td>2</td> <td>Denise Thomas</td> <td>Feb-10</td> <td>Feb-13</td> <td>Staying</td> </tr> <tr> <td>3</td> <td>Stephen Edwards</td> <td>Mar-11</td> <td>Mar-14</td> <td>Staying</td> </tr> <tr> <td>4</td> <td>Adrienne Mayers</td> <td>Mar-11</td> <td>Mar-14</td> <td>Staying</td> </tr> <tr> <td>5</td> <td>Olivia Schaff</td> <td>Jan-09</td> <td>Feb-12</td> <td>Staying</td> </tr> <tr> <td>6</td> <td>Sue Jennings</td> <td>Feb-13</td> <td>Feb-16</td> <td>New</td> </tr> <tr> <td>7</td> <td>Jane Roberts</td> <td>Feb-13</td> <td>Feb-16</td> <td>New</td> </tr> <tr> <td>8</td> <td>Lisa McLaren</td> <td>Feb-13</td> <td>Feb-16</td> <td>New</td> </tr> </table>	1	Eileen Hume	Jan-09	Feb-12	Staying	2	Denise Thomas	Feb-10	Feb-13	Staying	3	Stephen Edwards	Mar-11	Mar-14	Staying	4	Adrienne Mayers	Mar-11	Mar-14	Staying	5	Olivia Schaff	Jan-09	Feb-12	Staying	6	Sue Jennings	Feb-13	Feb-16	New	7	Jane Roberts	Feb-13	Feb-16	New	8	Lisa McLaren	Feb-13	Feb-16	New	Denise
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8	<p>CPD Funding and applications There where no applications for funding. Emily will hand over to Denise.</p> <p>The group discussed the potential funding for the Umbrella conference on the 2-3 July. It was agreed that LIHNN would fund the equivalent of 3 places at the event. Denise to send out to LIHNN.</p> <p>If there is a pre course event organised as in 2011 LIHNN will support it with £100.00 of funding. Tracy to follow up and report to Denise</p>	Denise Tracy/Denise																																								
9	<p>AGM It was decided to have the AGM on the same day as the next LIHNN/HCLU briefing. Denise to contact Gil to see where the venue is and will book a room for the LIHNN Committee</p>	Denise																																								
8	<p>Constitution No amendments to be made</p>																																									
9	<p>Feedback from LIHNN Groups Please see Action for the person responsible for co-ordinating feedback from the groups to the Committee. Where there is no-one to co-ordinate Lisa will contact Chairs for feedback.</p> <p>It was suggested that a Wiki was set up for clinical librarians</p> <p>Cheshire & Merseyside Librarians – This was Gill Swash’s final meeting and the group thanked Gill for all her hard work keeping them in line.</p> <p>Graham Beastall (Soutron) Presentation was received on developments to the Soutron Library Management System (including integration with Lucene search, collection creation for patrons, self-registration of users, storing passwords for the OPAC as a gateway to e-resources) and knowledge management products.</p> <p>Clinical Librarians John Brassey from Trip and Emma Thompson University of Liverpool gave presentations</p> <p>CPD Work has started on the coming years calendar</p> <p>Cumbria and Lancashire – No Feedback</p>	<p>Lisa</p> <p>Adrienne</p> <p>Denise</p> <p>Jane</p> <p>Stephen</p>																																								

	<p>E-Resources - No Feedback</p> <p>Greater Manchester Librarians There was a discussion with the HCLU representative around LQOF. The group gave feedback on issues they had with the process and results. There is evidence that some of the issues had already been dealt with. Emily is now to Chair the group.</p> <p>Heritage – No Feedback</p> <p>Information Governance – No Feedback</p> <p>Inter-library Loans – No Feedback</p> <p>Mental Health & Primary Care (was PCT) Emily reported that the 1st joint informal meeting at the same venue for the 2 groups went well. Discussions took part about doing this on a regular basis and formalising it.</p> <p>Mental Health Group Only – HCLU have funded a set of books to be held in each Mental Health Library. The subject is around Patient Experience.</p> <p>NEWS Letter - A call has gone out for articles awaiting newsletter</p> <p>NWOPAC – The cost of this is escalating. Discussion took place around the end user and Librarian interfaces.</p> <p>Primary Care Librarians – as mental health</p> <p>Quality Group – Survey now launched. Now awaiting results.</p> <p>Trainers Group – The main focus was discussing CPD programme for the coming year.</p> <p>Website Committee – Still awaiting content to be moved</p>	<p>Lisa</p> <p>Lisa</p> <p>?</p> <p>Eileen</p> <p>Olivia</p> <p>Denise if joint meeting if not Lisa to get feedback from Mental Health Chair)</p> <p>Eileen</p> <p>Lisa</p> <p>Denise</p> <p>Lisa</p> <p>Jane</p> <p>Lisa</p>
10	<p>AGM Tracy to speak to Gill regarding putting it as an agenda item at the May/June HCLU briefing.</p>	Tracy
11	<p>Helping Hands Tracy to update wiki. It was decided to set up a sub committee regarding promotion and updating. Stephen to set up subcommittee</p>	Stephen
11	<p>ANY OTHER BUSINESS The committee received a thank you from Diane</p> <p>Good morning Tracy I would like to thank LIHNN for the lovely leaving card and gift card I received last week, I will look forward to choosing a gift when Stephen stops finding me things to do</p>	
12	<p>DATE & TIME OF NEXT MEETING LIHNN/HCLU briefing on the 20th June, Whiston Hospital, Nightingale House. Denise has booked a meeting room for the afternoon.</p>	Denise