



**Minutes of the LIHNN Committee  
Held on 10<sup>th</sup> September 2012 at 10.00am  
Manchester Mental Health & Social Care NHS Trust Library**

<b>PRESENT</b>	Tracy Owen (Chair), Denise Thomas (Secretary), Emily Hopkins, Debra Thornton.
<b>IN ATTENDANCE</b>	David Stewart HCLU
<b>APOLOGIES</b>	Olivia Schaff, Adrienne Mayers, Eileen Hume

NO	MINUTES	ACTION
3	<b>MINUTES OF THE PREVIOUS MEETING</b> Corrections where made to the minutes Spelling of Olivia	
4	<b>MATTERS ARISING AND ACTION LOG</b> There was no Matters	
5	<b>Treasurer's Report</b> The Treasure's report was received. Tracy to speak to Eileen about the Dream Award monies £500.00 also clarification of the £135.00 Cranfields payment ( <i>Tracy has spoken to Eileen and this has been sorted</i> )	Tracy
6	<b>CPD Funding and applications</b> Debra raised the issue of Informatics Skills Development (ISD) and Finance Skills Development (FSD).  The group discussed LIHNN stance on courses and although there is nothing to say we can not fund courses in the LIHNN constitution. It was agreed that we would stick to conferences. It was put to David that HCLU could discuss this as a training opportunity for HCLU to run. David suggested a 3 way conversation with Gill, Christina and LIHNN. Tracy to sort out a meeting. Tracy to take to the CPD group.  David is to attend the ISD conference and Martin Dowler is also going. It was agreed that links with ISD and FSD was very important.  Emily reported that the Horizon Scanning Bulletin is shortlisted for an award at the ISD conference. She also asked David if there was any mileage in trying to get a discount on the courses available.  Denise reported that the umbrella conference 2013 was to be in Manchester. Emily to send information from the Salford event as a bench mark for next year. Also to look at the donation to the conference Quiz night. This to be deferred to the next meeting.	Tracy        Emily
7	<b>Christmas Study Day and Quality Awards</b> Tracy has sent out the e-mail for nominations and she reported that there had been 1 application so far. Denise to set up a meeting for a pre-Christmas Study Day LIHNN meeting.  Christmas Study Day to be held on the 13 <sup>th</sup> December 2012 at Barton Grange. The awards to be presented by John Dolan, Chair of CILIP Council.	Denise

8	<p><b>Constitution</b></p> <p>Tracy has uploaded the constitution</p>	
9	<p><b>Feedback from LIHNN Groups</b></p> <p>Tracy has updated LIHNN list of representatives on each group, she will contact HCLU for their representatives.</p> <p>Tracy to sort out the group feedback going into HCLU briefing and LIHNNK-UP</p> <p><b>Clinical Librarians</b> – There was a very good presentation from Professor R Gulat regarding the supervision and revalidation of doctors both qualified and students. It gave a good insight into the can do's and can not do's of his role.</p> <p>Fish Wiki has been updated with protocols for literature searches and Business &amp; Health Management Toolkit. (BHMT)</p> <p>Sue Jenkins talked about her subject/profession specific training guides which will be circulated.</p> <p>Feedback was given from various members regarding conference attended. Write ups to be given in LINK-up.</p> <p>The guest speakers for the December 7<sup>th</sup> at Lostock Room 3 Piccadilly Place Manchester are: Gary Sutton and Beryl Stanley.</p> <p><b>Mental Health – Emily to e-mail Kath &amp; Primary Care</b></p> <p>There have been discussions around the movement of NHS staff from Primary Care to Mental Health Trusts. One of the suggestions is that as Primary Care is not seen just as PCT and an overall primary care catchall. It is felt that the group has still got a role and the suggestion is that Emily will contact Cath McCarthy to see if there is any millage in the 2 groups meeting on the same day as does the Clinical Librarians and the Trainers groups as there are members of libraries which may won't to go to either or both meetings.</p> <p><b>Trainers Group –</b></p> <p>It was reported that BHM toolkit is proving to be very useful.</p> <p>Comment was made that a rep from UpToDate is talks with HCLU regarding North West license. (See David's update).</p> <p>Guest speaker for the December meeting December 7<sup>th</sup> at Lostock Room 3 Piccadilly Place Manchester is Alison Cook who will talk about SPIDER (Sample, Phenomenon of Interest, Design, Evaluation, Research) And Emma Thompson Liverpool University Business Management Librarian.</p> <p>For February there will be John Brassey from TRIP</p>	<p>Tracy</p> <p>Tracy</p> <p>Emily</p>

	<p><b>E-Resources</b> - Tracy is going to ask Kieran for feedback</p> <p><b>Greater Manchester</b> – Qualitative study of Up-To-Date has shown positive results. The group is to regain a contact with MMU, Salford, Bolton and Manchester universities.</p> <p><b>NEWS Letter</b> - A call has gone out for articles</p> <p><b>NWOPAC</b> – The group now have WebEx meetings which are working well. Data has gone to OCLC who are now processing it.</p> <p><b>Cumbria and Lancashire</b> - Looking at e-books consortium buying. Meeting next week</p> <p><b>Quality Group</b> – Survey now launched. You need to contact Linda if you want to customise it for your own library.</p>	Tracy
10	<p><b>AGM</b> Tracy to speak to Gill regarding putting it as an agenda item at the May/June HCLU briefing.</p>	Tracy
11	<p><b>Feedback From HCLU</b> <u>Local News:</u></p> <ul style="list-style-type: none"> <li>a) Library Managers meeting 25<sup>th</sup> September 2012 at Lancaster. David stressed that in these times of change it is important that HCLU and the managers stay in touch.</li> <li>b) LQAF 31 out of 40 have been submitted the rest to follow soon. 6 have been validated so far. Results hopefully by mid November with the letters to Chief Executives to go out soon after. SHALL will be reviewing the process for the 3<sup>rd</sup> year. Debra thought that “good scoring libraries” could work with the “lower scoring libraries” and offer support to them.</li> <li>c) HCLU visits are turning out to be very useful and will continue.</li> <li>d) David has kept strong links with the successor to the Museums, Libraries &amp; Archives Council, which is the Arts Council.</li> <li>e) Local Education &amp; Training Boards mirror the patch groups which makes the patch groups more important. The groups need to be ready and have discussions around these developments.</li> <li>f) HCLU are having positive on-going talks with CCG’s and CSU’s. There are likely to be a number of announcements about library services over the next 2 months or so.</li> <li>g) Website - David is to speak to Linda and Gill about LIHNN having more involvement in the design and content.</li> <li>h) There will be a 2<sup>nd</sup> round of development fund bids, bids should be around 2 to 3K</li> <li>i) David reported that HCLU are talking to the people from Up-To-Date. This is about seeing who subscribes already and for those wanting to subscribe, if HCLU could negotiate a discount. HCLU will not be buying this.</li> </ul> <p><u>National News:</u></p> <ul style="list-style-type: none"> <li>a) SHALL programme should be concentrating of Public Health England, NHS Commissioning Board and Health Education England. Talking</li> </ul>	

	<p>about building capacity to do this work. Planned discussions for the near future.</p> <p>b) Gary Sutton and Gil Swash to go to the SHALL Plus meeting on 20th September. Alexia Tonnel, Director of Evidence Resources at NICE is the key note speaker.</p> <p>c) Because the BNF has been successful Alexia told David that they are now considering more App's.</p> <p>d) Link Resolver on time and is now rolling out. Steve Glover and Anne Roberts are now trained.</p> <p>e) Frame work agreement for books and journals will be end of November.</p> <p>f) Re-procurement of National Core Content which runs out in 2014 Process to start in January 2013.</p>	
11	<p><b>ANY OTHER BUSINESS</b></p> <p>a) Need to visit Helping Hands to see if any thing needs updating. All to look at and feedback to Tracy. Denise to put as an agenda item for next meeting.</p> <p>b) Tracy has sent cards from LIHNN:  "Get well soon" to:  Michael Mason  Angela Donnelly – Angel sent a lovely letter to the group thanking them for the card and kind thoughts.  Stephen Woods  A "Sorry your leaving" card was also sent to Jan Rowe</p>	ALL Denise
12	<p><b>DATE &amp; TIME OF NEXT MEETING</b></p> <p>Denise to do a meet-o-matic for November, venue to be arranged</p>	Denise