

Cheshire and Mersey Health Libraries Group

Minutes of meeting held on 2nd October 2012

Board Room 3, Regatta Place

1	Present: Lis Edwards, Suzanne Ford, Lisa McLaren, Tracy Owen, Anne Roberts, Susan Smith, Gary Sutton (Chair), Gill Swash, Linda Taylor	
2	Apologies: Carolyn Benny, Helen Blackburn, Vicky Bramwell, Angela Donnelly, Angela Hall, Bernie Hayes, Kieran Lamb, Cath McCafferty, Michael Mason	
3	Minutes from previous meeting Approved	
4	Matters arising E-learning Update was not on the agenda for the Library Managers' meeting. TO to raise with HCLU.	TO
5	<p>Round table updates</p> <p>Mersey Care - Cath McCafferty will be absent for 3 months from mid-November. Main contact will be Andrew Cheney.</p> <p>Clatterbridge – John A Aitken library will be changed to a resource room. Outreach services will be delivered by the whole team across both sites.</p> <p>St Helens & Knowsley – Denise Thomas, Outreach Librarian will be absent for the next 2 to 3 months. Outreach Services will be limited during this time.</p> <p>Leighton – The library budget has been withdrawn part way through the financial year.</p> <p>W Cheshire – LE is based within Business Intelligence but is not certain of the future of library services. There is still no Director in place and the organisation is very unsettled. GS will be taking voluntary redundancy in March. In the meantime she is also working with Bridgewater Trust for 2 days per week.</p> <p>FADE – Possibly moving to Commissioning Support Unit.</p> <p>Aintree – Rachel Bury has been replaced by Lisa McLaren. Plans are being made to redesign the Clinical Sciences Centre over the next 2 to 3 years. The library could relocate to the ground floor allowing 24 hour access. Also developing a fiction collection to attract non-clinical staff.</p> <p>Warrington – Have launched 'Lunch & Learn' sessions for students. Students share knowledge on a specific theme over lunch. First session was on revision techniques; future sessions are planned for dementia, pressure ulcers and leadership. Starting to record members of Trust staff on Soutron as a resource. This is to develop a skills/knowledge database of staff expertise. Tom McMillan is a new member of staff and is currently redesigning the website.</p>	

6	<p>Athens/Link Resolver Update</p> <p>Athens: If services have Public Health staff who need to be moved to another Athens organisation they can send a list to AR and she will move them across to the correct Athens org. CCG and CSU staff – a task and finish group within SHALL are looking at Athens issues that may arise.</p> <p>Link Resolver: The list of LR administrators has been updated and Webex training sessions have taken place.</p>	
7	<p>Social Media Usage</p> <p>Discussion took place around libraries using social media. The level of usage varied widely with some not using it at all and others making full use of Facebook, Twitter etc. It was agreed that it's difficult to assess the impact of using social media. The benefits of using QR codes was also discussed.</p>	
8	<p>Quality Handbook</p> <p>The LIHNN Quality Handbook was discussed at the Library Managers' meeting and an appeal for examples of best practice was made. It was suggested that the C&M group could identify a weak area common to services and theme a future meeting around best practice. The results could be used to populate the WIKI.</p>	
9	<p>HCLU</p> <ul style="list-style-type: none"> • Strategy refresh – nearly complete. Will run to 2015 • Operational plan and marketing plans published • LDF – 2nd round later this year expect this will be inviting bids of u £2k to £3k only • Statistical returns – all competed • LQAF returns complete by Friday: 13 validated so far • Development visits – all scheduled for 2012 and part for 2013 <ul style="list-style-type: none"> ○ Andrea will be contacting the outstanding libraries • Christmas Study Day 13 December 2012 • HCLU 2013/14 budget: roll-over <p>HEE and LETBs</p> <ul style="list-style-type: none"> • One LETB for the North West – 13 in total nationally • HEE headquarters will be in Leeds <p>SHALL programme 2012-13 Concentrates on links to:</p> <ul style="list-style-type: none"> ○ HEE: Kim Wilshaw ○ NHSCB: Louise Goswami ○ PHE: Richard Osborn ○ Research: David Stewart <p>2013/14... Another year with lots happening...</p> <ul style="list-style-type: none"> • New NHS education structures emerging • PCTs and SHA abolished 31 March 2013 	

10	Dates of meetings for next year		
	10am	8th January 2013	Warrington Hospital
	10am	9th April 2013	Regatta Place
	10am	2nd July 2013	Regatta Place
	10am	1st October 2013	Regatta Place