

**Cheshire and Mersey Health Libraries Group
Minutes of meeting held on 8th January 2013
Education Centre Board Room, Warrington Hospital**

1	Present: Helen Blackburn, Lis Edwards, Linda Ferguson, Suzanne Ford, Angela Hall, Kieran Lamb, Jacqui Maung, Adrienne Mayers, Lisa McLaren, Anne Roberts, Susan Smith (Minutes), Gary Sutton, Gill Swash (Chair).	
2	Apologies: Carolyn Benny, Vicky Bramwell, Angela Donnelly, Bernie Hayes, Maureen Horrigan, Glenda Morris, Linda Taylor.	
3	Minutes from previous meeting: Approved	
4	Matters arising: Tracy Owen contacted HCLU regarding e-learning. Clarification on purpose to be discussed with MH and added as agenda item at next meeting.	KL to contact MH
5	Guest speaker: Graham Beastall (Soutron) Presentation was received on developments to the Soutron Library Management System (including integration with Lucene Search, collection creation for patrons, self-registration of users, storing passwords for the OPAC as a gateway to e-resources) and knowledge management products.	
6	HCLU: <ul style="list-style-type: none"> • Presentations from Christmas study day now available: http://www.lihnn.nhs.uk/lihnn-membersonly/lihnn-hclubriefings/lihnn-hclu_briefings_presentations.html • Additional funding from Mersey Deanery – bids by 21 January 2013. Joint bids welcome (approx. £4K per Trust). • Reminder that each service should complete the reprocurement survey at: http://www.surveymonkey.com/s/SHALLReprocure1 Note that a second survey is due which will look at more detail around the resources BUT there is no additional funding available. • SHALL TNA survey at: http://www.surveymonkey.com/s/X5GMF3S • Chris Jefferson acting as interim MD for the NW LETB as appointment was not made. • Costing – changing the old templates (ILDS, Information consultancy, User education, training induction and Current Awareness services) to process sampling forms (PSF). We have volunteers for ILDS who will be looking at incorporating reciprocal copying and book ILLs. We have drafted an information 	

	<p>consultancy PSF and will be working at producing Collation Workbooks for the old templates. The Hourly Rate Calculator has also been updated to accommodate part-time staff.</p> <ul style="list-style-type: none"> • Forthcoming events (reminders on the HCLU bulletin): <p>Library Managers: 26 March 2013 Open access publishing event 1 March – Manchester CHI Seminar 5 Mar – York - Bob Gann is keynote speaker CILIP NW Branch AGM & Members day 12 March – Preston – Phil Bradley and Victoria Treadway speaking</p>	
7	<p>Athens:</p> <p>Athens contract has been renewed for a further 3 years. There will be some new features including:</p> <ul style="list-style-type: none"> • re-organisation of org ids to reflect national transitions now underway. • registration mapping of work sites to their appropriate Trust • change in job categories (close but not exact match to stats groups) • regional administrators can see accounts for full country • Athens registration pages and site will be held by NICE, not Eduserve • Additions can be made to the approved email verification list e.g. add hospice email accounts for automatic registration verification • Previous weekly files for account approvals, can now be accessed for any time for approval • It is hoped that purchasing may be possible by user group in the future for greater flexibility in regional purchasing. <p>Suppliers are being consulted. Further information and updates will be circulated.</p> <p>Link resolver:</p> <ul style="list-style-type: none"> • Still issues with the Link resolver. National collections have now all been shared. Anne will send out instructions where some items may require local deletion. • Negotiation is underway for a new email list dedicated to discussions on the Link Resolver so OCLC can pick up on issues. • Task and finish group now in place. <p>BNF app:</p> <p>There have been issues since transferred to the NICE BNF app. Some people may need to remove app and re-download from: http://www.nice.org.uk/aboutnice/nicewebsitedevelopment/NICEApps.jsp</p>	

8	<p>Round table updates:</p> <p>St Helens & Knowsley - An invite has been extended to visit the new library. Now been in location for 18 months.</p> <p>Edgehill – nothing to report.</p> <p>University of Chester – New cohort of students just started (now degree only). NHS Athens is planned, but not yet rolled out. Clatterbridge is working with the Wirral to deliver NHS Evidence training to 3rd year students.</p> <p>Western Cheshire/FADE – Western Cheshire and FADE Library are in the process of merging to provide a new Commissioning Support Unit service. Helen Madley is now working beside LE in Chester. FADE is now settling into Bevan House. GS is currently still splitting time between Western Cheshire and Bridgewater secondment. Current contracts due to end in March.</p> <p>Alderhey – now successfully launched two new bulletins on child health and child mental health. HB’s role has now expanded as Library and Education Manager.</p> <p>Royal Liverpool – Aidan Kehoe has joined the Trust as the new CE and is driving ahead a new build. New Head of Medical Education is pushing for a rebrand of library to the knowledge service with a new knowledge portal, e-learning and library apps.</p> <p>Mid Cheshire – University of Chester has extended its presence on-site until March 2014; this is likely to be extended further. Susan Bate has resigned from post. Susan was one of the region’s longest serving library assistants. At present Edmund Waddelove is proving temporary cover, whilst permission to recruit is being sought.</p> <p>Macclesfield – Library move date is still awaiting confirmation. Pictures of the new space are available: 2013 Macclesfield Staff Library - new space. AD’s job merger with the clinical effectiveness / audit and research teams is still waiting to be confirmed.</p> <p>Liverpool Medical Institute – reclassification project and museum accreditation are progressing well.</p> <p>Warrington – Trauma and Orthopaedics is moving off-site and has led to the re-opening of a service at Halton (previously closed 2009). Library has regained old rooms and installed a self-issue service. Sue Jennings will staff the service on Tuesdays.</p>	
9	<p>Quality handbook: LF is reviewing LQAF and has started contacting managers for</p>	

	<p>permission to add content to the Quality Handbook. As Screwturn is currently unsupported, wikis are likely to be moving to Mediawiki at a future point. It would be useful for services to consider areas of strength and weakness for continued discussion on areas of focus at next meeting.</p>	ALL
10.	AOB: None reported.	
11.	<p>Date and time of meetings in 2013</p> <p>10am Tues 9th April Education Centre, Halton General Hospital, Hospital Way, Runcorn, WA7 2DA. Room TBC.</p> <p>Chair: Susan Smith Minutes: Lisa McLaren Guest Speaker: Glenn Robertson (Emerald Publishing)</p> <p>10am Tues 2nd July Education Centre, Halton General Hospital, Runcorn Room TBC.</p> <p>Chair: Lis Edwards Minutes: Suzanne Ford</p> <p>10am Tues 1st Oct Education Centre, Halton General Hospital, Runcorn Room TBC.</p> <p>Chair: Lisa McLaren Minutes: Gary Sutton</p>	