



	<p align="center"><b>Action Minutes of the Mental Health Librarians Meeting</b>  <b>16<sup>th</sup> January 2017 July 10:00 -12:30pm</b>  <b>Venue: Lantern Centre Lancashire Care</b></p>	<p align="center"><b>Action or Lead</b></p>
<p><b>1</b></p>	<p><b>Welcome &amp; Apologies</b></p> <p><b>Present</b>            Dan Livesey (Chair), Carmel Smith, John Coulshed, Liz Stitt, Vicky Bramwell (minutes), David Stewart</p> <p><b>Apologies</b>            Pippa Orr, John Brooke, Bernie Hayes</p>	
<p><b>2</b></p>	<p><b>Approve notes from previous meeting</b></p> <p>Minutes approved as accurate record.</p>	
<p><b>3</b></p>	<p><b>Matters arising</b></p> <p>None</p>	
<p><b>4</b></p>	<p><b>HCLU report</b></p> <p><b>HCLU:</b></p> <ul style="list-style-type: none"> <li>- Full team now in place with Dominic Gilroy covering Yorkshire and the Humber (full time based in Leeds) and Joanne Naughton for the North East (three days per week, based in Newcastle).</li> <li>- 16/17 budget has a small underspend and library managers are about to be asked for bids up to £2,000 per service.</li> <li>- 17/18budget is likely to be under severe pressure as HEE has announced an 18% reduction in management costs and a likely 30% reduction in programme funding which is where HCLU's budget is derived. DS is in discussions with the three northern local offices.</li> <li>- Information about the 2017 LQAF return has been sent out to all library managers. There are 5 core criteria to report on plus reporting on any others that have changed.</li> <li>- Information about the 2017/18 statistical collection will be issued soon. There are unlikely to be any major changes.</li> </ul> <p><b>Networks and Wider NHS:</b></p> <ul style="list-style-type: none"> <li>- The STPs are still considered to be important and library managers are encouraged to engage with their home organisations to keep up to speed on the discussions at the STP footprint and local level. HCLU is still encouraging local LKS to work together to present a service offer to STP boards.</li> <li>- There are likely to be further mergers and schemes for co-operative working between <b>Trusts:</b></li> <li>- GMW has acquired Manchester Mental Health.</li> <li>- Central Manchester and South Manchester are in discussions to</li> </ul>	

	<p>create a single Trust in October 2017. Further discussions are underway in relation to North Manchester Hospital.</p> <ul style="list-style-type: none"> <li>- Cheshire and Wirral Trusts have identified LKS as one area where they might work more collaboratively and a one day workshop was held in December, led by an external consultant and with the Chief Executive of Mid Cheshire presenting the work of the STP to the five library managers. They are now working on an outline business case.</li> <li>- A very busy CPD programme is planned for 2017 including events on summarising &amp; synthesising; patient and public information; knowledge management, talent management as well as the two leadership programmes on offer at national level.</li> </ul> <p><b>Knowledge for Healthcare:</b></p> <ul style="list-style-type: none"> <li>- Of particular note are the new HEE Policy and the upcoming HEE-CILIP Campaign #amillion decisions. DS asked that managers ensure they and their teams are ready and up-to-speed on both of these particularly as the campaign begins on 30th January. Information about the campaign will be sent to LKS staff on 23 January.</li> <li>- Workforce: a reminder to all LKS staff to complete the recently issued training needs analysis at: <a href="https://www.surveymonkey.co.uk/r/KfHTrainingSurvey">https://www.surveymonkey.co.uk/r/KfHTrainingSurvey</a></li> <li>- The newly established Funding Working group meets this week. Chaired by Colin McInnis, Finance Director for HEE South, it will look at the funding model of BHS LKS and at further shared procurement of e-resources.</li> <li>- Resource discovery: the Athens contract has been renewed with Eduserv. The Link resolver contract is currently out to tender. The national core content contract runs to March 2018 and is the subject of discussions between HEE and NICE. LKS Leads are very aware of the HDAS issues and this is being closely monitored at a senior level.</li> </ul> <p>Quality and Impact: work on the KfH evaluation framework is nearing completion and will go to the LKS Leads meeting on 27 January for approval before going to Patrick Mitchell for sign off. If approved this will drive much of the development around "new LQAF" and statistical collections.</p> <p>David sent apologies for not attending for a while.</p>	
5	<p><b>MHL Terms of Reference</b></p> <p>Terms of reference briefly reviewed, we are all happy with wording being inclusive enough.</p>	

	<b>Action:</b> VB draft email to invite new specialist MH members and get details of who does what e.g. CAMHS	VB
<b>6</b>	<p><b>Collaborative Working with NE and YH</b></p> <p>Collaborative working with NE and YH MHLG, Dan and Becky are trying to organise meeting in May 2017, topics are being considered and suggestions are welcome. Innovation suggested as an option.</p> <p><b>Action:</b> DL to feedback at next meeting.</p> <p>Update on YOHOLL network</p> <p>They have some communities of practice and are deciding if MH will be one of those.</p>	DL
<b>7</b>	<p><b>E-resources experience sharing</b></p> <p>Clinical skills.net MMHSC subscribe and CWP are considering subscribing.</p> <p>PBS cancelled by CWP based on duplication of titles. Lancashire Care don't subscribe. MMHSC and GMW do, not sure about other trusts.</p> <p>Merseycare have subscribed to discovery for the year, they will feedback to the group.</p> <p>As a basic discovery VB is going to enquire if there is a deep link to select all HDAS databases by title.</p> <p>LS asked who subscribed to JDR and policy and practice in LD and enquired if anyone had Wiley packages. VB felt that key titles such as International Journal of Eating Disorders were not included in the standard packages.</p> <p>MHA and MCA bulletin subscribed to by Merseycare, and CWP. Useful resource for case law.</p>	DL
<b>8</b>	<p><b>Group bids</b></p> <p>VB in the process of ordering note pads for those who opted in, awaiting responses to proof.</p>	DL
<b>9</b>	<p><b>New MHL Chair from April 2017</b></p> <p>Chair not decided will have to be agreed at next meeting, may need to rotate.</p> <p><b>Action:</b> DL to raise at next meeting</p>	DL
<b>10</b>	<p><b>News from our own Trust</b></p> <p>Calderstones now part of Merseycare. Future of Calderstones is out</p>	

	<p>to consultation. Library Services have joined together.</p> <p>VB is participating in the CWP Service Improvement programme, stock, Assistant Librarian and Library Assistant will be moving to Chester site some time in 2017, VB is supporting STP work mainly via CWP Associate Directors.</p> <p>GMW first intake of IAPT trainees about 100 starting next week. Merger taking place corporate first.</p> <p>Greater Manchester Mental Health NHS FT. Looking at structure. Heritage across both.</p> <p>Lancashire Care, new library, no official opening yet.</p> <p>No feedback from other colleagues on this occasion.</p> <p>Action: DL to email North Cumbria to ensure they feel involved in the group</p>	
<p><b>10</b></p>	<p><b>AOB</b></p> <p><b>Knowledge for Healthcare</b></p> <p>Discussion about current work programme.</p> <p>VB commented that the impact section discussing metrics in the KFH blog is an interesting and useful read.</p>	
	<p><b>Date, time and venue of next meeting</b></p> <p><b>Monday 24th April</b>  <b>Mental Health Librarians</b>  <b>Lancashire Care, The Lantern Centre, Preston</b>  <b>10am-12:30pm</b></p>	