PRESENT	Gary Sutton (GS - Chair); Vicki Ferri (VF); Lynda Jackson (LJ); Michelle Maden (MM); Clare Payne (CP); Jan Rowe (JR); Gil Young (GY - Minutes)
APOLOGIES	Pauline Francis (PF); Victoria Kirk (VK); Helen Medley (HM); Morag Platt (MP); Tracey Pratchett (TP); Michael Reid (MR); Joanne Taylor (JT); Anne Webb (AW); Sandra Harrison (SH)

NO	MINUTES	ACTION
3	**MINUTES OF THE PREVIOUS MEETING** The minutes of the meeting held on the 4th March 2011 were accepted as a correct record.	
4	**MATTERS ARISING AND ACTION LOG** See Action Log for this meeting. LJ is attending the Clinical Librarian Conference in Birmingham. GS reminded group members that they can claim back the tax on their Cilip membership. See http://www.cilip.org.uk/membership/how/Pages/taxrelief.aspx for the form.	
5	**NHS EVIDENCE** The group spend some time discussing the new release of NHS Evidence. The main points to come out of the discussion were: ▪ The removal of the specialists collections is considered a great loss ▪ None of the members present run specific training sessions around NHS Evidence but they do include it in general sessions. ▪ Access to Health Business Elite will be available until March 2012 ▪ The reliance of some medical staff on sources such as google and Wikipedia remains a concern	
6	**Promotion of Clinical Librarian Services in North West Trusts** GS asked the group if any of them had a specific written strategy for promoting these services. He drew attention to the plan produced by University Hospitals of Leicester NHS Trust. No one present at the meeting had produced such a plan. There was some discussion around marketing strategies and whether it was better to target specific groups or go for a broad approach when promoting the services offered by clinical librarians. The main recommendation was to target a particular group and work out from there. It was agreed that starting with a group receptive to library and information services was a good place to begin. Attending audits or directorate meetings is often a useful place to start. MM reminded the group that such approaches often generate a number of requests and to factor this into their planning. *ACTION:* It was agreed that it would be useful to set up a wiki to share both good practice and strategies which have proved unsuccessful in this area.	GS

These minutes are an accurate record of the meeting subject to amendments agreed at the subsequent meeting.

7	**LITERATURE SEARCHING DATABASES** GS asked if group members kept records of their searches which they would be willing to share across the region, perhaps via an access database, and if they though this idea was desirable. MM reported that something similar had been tried in previous years but, for various reasons, had not worked. It was agreed that it might be worth looking at again. There was some discussion about sharing strategies and approaches. It was pointed out that this had been covered by the FISH project. ***ACTION:*** To discuss viability of such a project with MR.	GS/MR

8	**ANY OTHER BUSINESS**
	  ▪ MM reported that she has agreed to run two critical appraisal training sessions with John Addison. Exact dates, locations and course content to be confirmed.
	  ▪ CP reported that Alison Brettle will be circulating an e-mail to ask how many surveys have been sent out in preparation for a session at the EBLIP conference.
	  ▪ CP and MM will be presenting a session at the forthcoming EBLIP conference.
	  ▪ GS asked if group members were happy with the timings of the meetings in relation to start and finish times. Group members reported that they were but felt that other members, who often travelled further, needed consulting.
	  ▪ In the light of the current financial situation it was agreed that lunch should only be ordered in special circumstances such as the presence of a guest speaker from outside the network.
	  ▪ CP asked if other group members were having problems accessing e-resources. No one present at the meeting reported any problems.
	  ▪ JR reported that UpToDate will not longer be available as a stand alone product.
	ACTION: To advertise critical appraisal course when details are confirmed.
	ACTION: To consult group members, not present at this meeting, about future timings of meetings.
		
		MM/GY
		
		CP/GS

9	**JOURNAL CLUB** The meeting was followed by a critical appraisal session led by GS. ***ACTION:*** To write up session as a case study and make available on the wiki.	 GS
10	**DATE & TIME OF NEXT MEETING** The next meeting will take place on Friday 2 September in Blackpool. ***ACTION:*** To agree exact time and location of next meeting	 GS/CP