



Minutes of the LIHNN Inter Lending and Document Supply Group

Held on 12th March 2013 at 2.00pm

Training Room, Library, Chorley Hospital

PRESENT	John Coulshed Linda Ferguson Jeanine Fielding Suzanne Ford Sarah Glover Tim Jacobs Laura Sims Sue Steele Alison Thompson
APOLOGIES	Graham Breckon Michael Cook Frances Sim

NO.	MINUTES	ACTION
1.	Welcome The following people left the group: Steve Glover Riz Zafar New members of the group were introduced: Tim Jacobs Laura Sims	
2.	Apologies The list of apologies was read out.	
3.	Review of ILDS Protocol The protocol will be drafted with the agreed changes and circulated to members before final acceptance. The new document will be placed on the LIHNN website. An email message to the LIHNN, Library Manager's and inter-library loans mailing lists will be issued to alert library staff to the key points.	SaG JF or LF
4.	Union List – editorial update A separate report was circulated after the meeting with the minutes. The key points were: <ul style="list-style-type: none">• Master List - this has been updated to include E-ISSNs• Problems with some services not requesting a new holdings list but submitting a previous version• Using the email list for requests of journal that are on the Union List.	

5.	<p>Union list - Usage and Functionality</p> <p>The suggestion of having an A-Z list on the Union List was made as an alternative to searching for the title. This led to the discussion of running a survey on any other improvements people might want.</p> <p>Linda distributed a graph showing the number of email requests sent to the inter-library loans mailing list. There has been a general decline in the number of requests being sent since the list was set up in 2009.</p>	LF
6.	<p>NHS NW ILDS Trends</p> <p>The graphs and figures produced by Steve were circulated. The key points are:</p> <ul style="list-style-type: none"> • Document Supply across NHS NW has increased - <i>especially as libraries make reductions in their own collections</i> • Document Supply from within LIHNN and Other Libraries has increased • Document Supply from BL has continued to drop despite a rise in overall document supply - <i>possibly due to the cost increases</i> • Inter-Lending is now at its highest since the ILDS group has been tracking data • Inter-lending within NHS NW has now doubled since 07/08; this may be attributed to the NWOPAC although there would be no data or “evidence” to support this. <p>The union list document supply facility seems to be decreasing despite a rise in document supply requests across the region. The union list statistics are 11 months ahead of the regional statistics so it is hard to draw a conclusion at this point.</p> <p>Steve offered to set up a small research project to investigate whether it was possible to obtain any data to triangulate usage trends.</p> <p>After some discussion it was felt that the results would not tell us anything that wasn't already clear.</p>	
	<p>ANY OTHER BUSINESS</p> <p>Jeanine wished to record a formal thanks to Steve Glover for his hard work and contribution to the group.</p> <p>Jeanine also wished to thank Marion at Lancashire Teaching Hospitals for her contribution to the Union List as she is retiring soon.</p> <p>The question of transport vans between sites was raised as means of transporting books rather than the postal system. No-one was</p>	

	<p>aware of anything and it was generally thought that it would be better to stick to the postal system.</p> <p>The editorial work on the LIHNN Union List is to continue with Lancashire Teaching for a further year.</p>	
	<p>DATE & TIME OF NEXT MEETING</p> <p>To be arranged</p>	