



One Year as a Graduate Library and Knowledge Services Trainee

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Background

- Graduated in 2018 (BA English Language for Education)
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 - Marketing internship
 - Public library
 - Here!



January 2019



- **New to the NHS**
- **No idea what a health library is!**
- **Never heard of an NHS Trust**

The Role

- Split between GMMH and CWP
- One year contract
- 'Learning role'



Working between two trusts



The logo for GMMH is presented in a red speech bubble shape. The letters 'GMMH' are white and centered within the bubble. The bubble has a tail pointing downwards and to the left. The background of the slide features decorative curved lines in the top-left and bottom-right corners.

GMMH

- **Public health library**
- **Working independently (until June)**
- **Front desk**
- **Social media strategy**
- **Managing leaflet/health promotion resource collection**



CWP

- **Office based library**
- **Shared office with two other teams**
- **Library email account**
- **Document supply/ILLs**
- **Weeding collection**
- **Postal orders**

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- Office based library
 - Shared office with two other teams
 - Library email account
 - Document supply/ILLs
 - Weeding collection
 - Personalised emails to all non-members
 - Postal orders
 - Public health library
 - Working alone (until June)
 - Front desk
 - Social media strategy
 - Managing leaflet/health promotion resource collection

Challenges (and what I learnt)

- Working alone: Taking initiative, managing my time



- Working part time within a team: Picking up and leaving handovers, following procedures

All libraries are different!

▼ Key Projects



Social Media

- Managing @knowledge_gmmh twitter account
- Introduction to e-resources
- Creating a strategy document



8. BMJ Best Practice

BMJ Best Practice is a decision making tool available to all GMMH staff using their OpenAthens login. BMJ Best Practice has information on conditions, treatments, new evidence, drugs, and calculators, and is regularly updated with new information. Tweets about BMJ best practice should highlight:

- The importance of evidence based practice – the campaign #AMillionDecisions shows that healthcare provision is improved when clinicians use evidence to inform their decisions. This is becoming increasingly prevalent in the NHS. Using this hashtag can also lead followers to more information on the campaign.
- Updates are regularly added so check as often as possible and highlight any that would be relevant to GMMH staff.
- Focus on the benefits of an online service that is regularly updated and therefore has the most accurate information.
- BMJ Best Practice is also has an app which is free and also available to GMMH staff via OpenAthens. This should be promoted alongside the website.

All tweets should contain the link: bestpractice.bmj.com

BMJ Best Practice images can be found at: [N > The Curve > Library and Knowledge Services > Social Media Toolkits > LKS Toolkit > Twitter Pictures > BMJ Best Practice Pictures.](#)



Library and Knowledge Services

@Knowledge_GMMH

March is **#OvarianCancerAwarenessMonth** - which aims to get women diagnosed as early as possible by raising awareness of symptoms. These leaflets are a great tool for this. Contact library@gmmh.nhs.uk for more information on our leaflet service.

<http://targetovariancancer.org.uk/fundraising/ovarian-cancer-awareness-month-2019...>
pic.twitter.com/K8ddcb6wl2

Literature Search Service (Monday)	Books (Monday)	Clinical Skills (Tuesday)	OpenAthens (Tuesday and Thursday)	Ebooks (Wednesday)	Royal Marsden (Wednesday)	Health Promotion Resources (Thursday)	BMJ Best Practice (Friday)	Leaflets (Friday)
Library and Knowledge Service staff search the latest healthcare and biomedical databases to support our literature searching service. If you would like to request a search, we can help! Contact library@gmmh.nhs.uk for more details.	New books at Fallowfield/Prestwich library. All our books can be borrowed for three weeks at a time, and we can also take requests if we don't have what you're looking for.	Keep your skills up to date with @clinical_skills's easy to follow, illustrated guides. Head to clinicalskills.net or contact library@gmmh.nhs.uk for more.	All @GMMH_NHS staff are eligible for an OpenAthens account, giving you access to the latest evidence and information in your field. Simply head to openathens.nice.org.uk and create an account.	As well as the physical books we have to offer, we also have a large collection of ebooks that you can access online. Log in to dawnsonera.com with your OpenAthens login to view the Trust's collection of over 500 ebooks.	The Royal Marsden Manual of Clinical Nursing Procedures is available online to all GMMH staff! Keep up to date with evidence-based clinical skills and procedures from anywhere, using your OpenAthens account: @GMMH_NHS	As well as books and our online services, we have a range of public health resources such as clinical and interactive models, activities and games, display items and many more. Visit our Fallowfield site or contact library@gmmh.nhs.uk to find out more.	BMJ Best Practice is available to all NHS staff in the North of England. If you're a member of @GMMH_NHS staff, contact library@gmmh.nhs.uk and we can help you set up an account. @BMJBestPractice bestpractice.bmj.com/info/	Our range of healthy eating and nutrition leaflets, including an easy read guide (centre). Our leaflet collection is well loved by many @GMMH_NHS staff members and other Manchester healthcare professionals. Come and see for yourself at our Fallowfield site!
Do you have a research or innovation idea? Talk to the Library and Knowledge Services to receive a free literature search. Contact library@gmmh.nhs.uk #AMillionDecisions	*EXAMPLE* Just a few of the new titles at our Fallowfield site. These books are great tools for healthcare professionals, parents and carers, and anyone else who is supporting someone with a learning disability. *Accompanied with picture*	Latest new content on Clinical Skills: "Insert screenshot and description of new content" Available to all @GMMH_NHS staff with an OpenAthens login, head to clinicalskills.net or contact library@gmmh.nhs.uk	Do you have an OpenAthens account but are unsure how to use it? The Library and Knowledge Services offer free, bespoke training on a one-to-one or small group basis to help you get the most out of your account. Contact library@gmmh.nhs.uk for more information.	Have you seen the latest additions to our collection of ebooks? Log in to dawnsonera.com using your OpenAthens account to read these, or any of our 500+ ebooks. All @GMMH_NHS staff are eligible!	Access evidence-based clinical skills and procedures using your OpenAthens account: @GMMH_NHS	*EXAMPLE TWEET* These jars are a great way to raise awareness about the dangers of smoking and obesity. Visit our Fallowfield site to see our full collection of public health models. Would you use any of these resources? Or are they too... jarring?	All staff at @GMMH_NHS have access to BMJ Best Practice - the new clinical decision making tool! Log in using OpenAthens or for help accessing contact library@gmmh.nhs.uk	New leaflets from @NHS_Parents on breastfeeding and weaning, available at our Fallowfield site. Visit nhs.uk/startlife/weaning for more guidance for parents.
The Library and Knowledge Service can find the most up to date and relevant evidence to support your research. Contact library@gmmh.nhs.uk to request a literature search or to receive bespoke literature search training from one of our experts.	Did you know we have a collection of fiction books related to mental health? These are just some of the titles available at our Fallowfield and Prestwich sites.	@clinical_skills's illustrated guides are created in the UK and based on NHS practice. They are available to all @GMMH_NHS staff, just sign in with your OpenAthens account!	All @GMMH_NHS staff are eligible for an OpenAthens account - giving you free access to the latest evidence and findings. Head to openathens.nice.org.uk to sign up or contact library@gmmh.nhs.uk for more information.	Our range of ebooks are a great alternative to our physical collection, for those who find it difficult to visit our library sites. Log in to dawnsonera.com using your OpenAthens account to browse our full collection.	Did you know? @GMMH_NHS staff have access to the Royal Marsden Manual of Clinical Nursing Procedures through their OpenAthens account? Access evidence-based clinical skills and procedures on assessment, observations, treatment	*EXAMPLE TWEET* Dry January may be almost over but the conversation about alcohol doesn't need to be. View our full range of alcohol related resources at @Knowledge_GMMH	Everyday healthcare professionals have to make numerous decisions. Get support from the most up to date and relevant evidence and guidelines - download BMJ Best Practice the leading clinical decision making tool! bestpractice.bmj.com/info/	

Better Information Programme

- Health information literacy training programme
- Open to anyone working in health or social care in Manchester
- Two sessions delivered (so far)



My Role

- **Contributing to content**
- **Organising venue and arranging payment**
- **Creating Eventbrite events**
- **Promotion**
- **Researching and inviting organisations**
- **Preparing materials before each session**
- **Facilitating each session**
- **Inputting evaluations and feedback into framework**



Journals Content Alerts - Promotion

- Helped to send personalised emails to over 2000 members of Trust staff who were non-library members.
- All staff were matched with one or two journals based on their staff group and job title.
- Emails were sent to each staff member encouraging them to sign up for contents alerts for that journal.



Training and Events

- ICLC 2019
- CILIP Conference 2019
- It's Great up North
- Mental Health Librarians Group
- Clinical Librarians Group
- Health Literacy Awareness Training
- Library Assistant Study Day
- Literature search training
- LIHNN/HCLU Briefing



Library manager's perspective

Having a Graduate Trainee within mental health library services has been a great opportunity to showcase what we do. Vicky and I wanted to give someone the **opportunity to learn more about mental health and how integral we are to the provision of mental health care.** We also wanted to attract new and enthusiastic professionals to mental health, reminding them that psychiatry, psychology and substance misuse are exciting areas.

Throughout the Graduate Trainee placement, we have tried to **provide as many learning opportunities as possible.** It has been important to think of this role as a **development opportunity for Amy and the service.** We have ensured that there have been lots of opportunities to learn from professionals within the network.

Daniel Livesey

Future

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 - MA Library and Information Management at MMU.
 - Contract extended until July 2020.
 - Presenting Better Information Programme.
 - Literature search training.
 - Student rep for CILIP North West.





Thank you!