**Present (via MS Teams)**

Joanne Naughton JN

Helen Swales HJS

Jennifer Roberts JR

Craig Abbs CA

Gavin Grainger GG

Fran Morrisroe FM

Helen Curtis HC

Heather Steele HS

Sarah Gardner SG

**Apologies**

Chris Lawton CL

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| **No.** | **Agenda Item** | **Actions** |
| 1. | **Welcome, Introductions and Apologies** |  |
| 2. | **Notes of the Previous Meeting**The minutes of the last meeting were recorded as correct/ |  |
| 3. | **Matters Arising**None reported |  |
| 4. | **Finance Update**Current balance is around £17KThe subscription renewal process is progressing well. |  |
| 5. |  **CPD Update**SG described a peer review process for search strategies were library staff were allocated a buddy that they could work with in regard to the discussion of their search strategy providing a supportive platform for learning and service improvement. An email will be sent to all members to encourage them to participate.Critical appraisal session was run on 17th September, led by John Blenkinsopp, and focusing on qualitative paper.  Initial feedback positive – looking to do final evaluation shortly, and will consider next steps, in conjunction with Critical Appraisal Community of Practice that Craig Abbs is working onRCT for health library staff across the North – being organised by Helen Swales and Fran Morrisroe.  Deadline to sign up is 12th October.  Pairings to be notified by end of October, requesting the conversations take place before Christmas.  Evaluation will be done in January.YOHHLNet Keeping in Touch / Chat Space.  These open space meetings continue, and although attendance figures are low, they are much appreciated by colleagues that are able to attend.  Remaining dates for the year 9th November at 1pm, 15th December at 10amRevalidate in a day session – to be organised by Helen S / Heather.  [Post meeting note – this is now available to book via <https://www.lksnorth.nhs.uk/events/revalidate-in-a-morning/> for 19th January, 9.30 – 12.30]Discussion about reference management software training.  RefWorks training will be offered by HEE.  What about free versions (such as Mendeley online).  Helen S to investigateChristmas study day – group to meet after YOHHLNet Meeting.  [Post meeting note – this is now available to book via <https://www.lksnorth.nhs.uk/events/yohhlnet-christmas-meeting/> | **HJS** |
| 6 | **Website updates**As JR is shortly leaving her post there was a discussion about who would take on the editing role of the YOHHLNet website. It was agreed that GG and Ellie Price (Calderdale and Huddersfield Trust) would share the role with JR sorting out passwords and training for them. | **JR** |
| 7 | **Christmas 2021**Planning is underway for this year’s virtual event with the planning meeting taking place directly after this meeting. The event will take place on 02/12/202110,00-12.30and email invitations will be sent to all members | **HJS** |
| 8 | **AOB**SG asked how long the Northern website would continue due to funding changes and the move to a national website. She also questioned how long that the Northern Lights blog would continue. JN said that any changes would not be imminent but would find out and report back to the committee. There was a discussion about the future format of the meetings with virtual meetings realistically set to continue for the foreseeable future. It was agreed that it would be nice to visit other service points once we were allowed to and we discussed the possibility of an actual physical meet up for the AGM next year **And finally…**The committee passed on its heartfelt thanks to Jennifer for all her work for us and wished her the very best in her new role in Bristol. | **JN** |
| 9 | **Date of next meeting – 16th November 2021 - 10am – 12pm** |  |