

Yorkshire and the Humber Health Libraries & Knowledge (YOHHLNET)

Notes of the Network Committee Meeting

Date: 15/07/22

Present (via MS Teams)

Heather Steele	HS
Craig Abbs	CA
Helen Swales	HJS
Sarah Hennessy	SH
Alice Stoba	AS
Fran Morrisroe	FM
Joanne Naughton	JN

No.	Agenda Item	Actions																					
1.	Welcome, Introductions and Apologies Apologies from Helen Curtis																						
2.	Notes of the Previous Meeting The minutes of the last meeting were recorded as correct.																						
3.	Matters Arising None reported																						
4.	<p>Finance Update</p> <p>Payments are going out.</p> <p>HC has her approver card, HS' is still in limbo</p> <p>Payments in the last month;</p> <table border="1"> <tbody> <tr> <td>Daniel Parks</td> <td>Travel/Accomm expenses Lilac</td> <td>152.45</td> </tr> <tr> <td>Kathryn Aylward</td> <td>Travel/Accomm expenses Lilac</td> <td>169.25</td> </tr> <tr> <td>Heather Steele</td> <td>Gift voucher - P Twiddy</td> <td>50</td> </tr> <tr> <td>CILIP</td> <td>Conference fee - H Steele</td> <td>348</td> </tr> <tr> <td>Heather Steele</td> <td>Post-it notes for AGM - H Steele</td> <td>8.99</td> </tr> <tr> <td>Heather Steele</td> <td>Gift voucher- H Weir -H Steele</td> <td>40</td> </tr> <tr> <td>Heather Steele</td> <td>Flowers -H Weir - H Steele</td> <td>15</td> </tr> </tbody> </table>	Daniel Parks	Travel/Accomm expenses Lilac	152.45	Kathryn Aylward	Travel/Accomm expenses Lilac	169.25	Heather Steele	Gift voucher - P Twiddy	50	CILIP	Conference fee - H Steele	348	Heather Steele	Post-it notes for AGM - H Steele	8.99	Heather Steele	Gift voucher- H Weir -H Steele	40	Heather Steele	Flowers -H Weir - H Steele	15	
Daniel Parks	Travel/Accomm expenses Lilac	152.45																					
Kathryn Aylward	Travel/Accomm expenses Lilac	169.25																					
Heather Steele	Gift voucher - P Twiddy	50																					
CILIP	Conference fee - H Steele	348																					
Heather Steele	Post-it notes for AGM - H Steele	8.99																					
Heather Steele	Gift voucher- H Weir -H Steele	40																					
Heather Steele	Flowers -H Weir - H Steele	15																					

Helen Swales	AGM catering	11.5	
<p>Awaiting the corrected invoice from Flavour for catering at the 29th June study day.</p> <p>Current balance - 15866.29</p> <p>HS and CA to discuss membership payments</p> <p>In the September committee meeting we will discuss membership payments for 2023</p>			HS / CA
5.	<p>CPD Update</p> <p>Heather Steele received a bursary to attend the CILIP Conference last week – we look forward to the report write up 😊</p> <p>29th June AGM. 27 people attended in person, plus 2 speakers online (due to COVID), and 2 delegates observing online. Feedback is good. Much learning in terms of delivering a hybrid session and also liaising with external caterers! Feel lucky that we missed (just) the worst of the current COVID wave – need to consider risks with planning future YOHLNet events in person (especially the Christmas one)</p> <p>Keeping in Touch / Chat Space – last one was 28th June. Next is 11th August at 11am</p> <p>Ned Potter “Presenting online” is booked for 15th September, to be delivered via MS Teams. 35 places available (although there is some flexibility to extend this if required)</p> <p>Randomised Coffee Trial – Fran and Helen to meet to launch the next Northern one, which will give the opportunity for staff to choose what staff group they want to meet with, if they so desire</p> <p>Christmas event. Discussed financial risks associated with COVID (i.e. in terms of cancellation). Helen to emails YOHLNet members to see what their views are of face to face versus online for Christmas event, especially given the time of year</p> <p>Event for library assistants. Discussed a Chat Space type event – Helen to liaise with Natasha Craigs, Caroline Hornsby, LCH new starter about leading this.</p>		<p>HS</p> <p>HJS/FM</p> <p>HJS</p> <p>HJS</p>
6	<p>Website updates</p> <p>The website has been updated with AGM day and presentations, and the additional information – CPD events presentation page</p>		

7	<p>AOB</p> <p>HEE communications</p> <p>HIW collections – who are the contacts for e.g. the HIW collections. When messages are sent out at short notice, there is a request to HEE to follow up contacts from any out of office messages.</p> <p>More lead times required please – e.g. for YHC books. For them to be delivered the week before the event is not enough time for us to add them to stock</p> <p>Regional LMS – discussed whether there was a role for YOHLNet in this. Hoping to get more clarity from Becky Williams / HEE around next steps</p> <p>Critical appraisal peer support group – Craig putting final tweaks to survey to see what managers are doing locally</p> <p>Sarah Gardner – literature searching peer support - next iteration being planned for the Summer / Autumn</p>	
8	<p>Date of next meeting – Thursday 15th September, 2pm (Teams)</p>	