**Minutes of the LIHNN Committee**

**Held on 6th June 2023 Via Teams**

|  |  |
| --- | --- |
| **PRESENT** | **Katie Nicholas – Secretary (KN)****Susan Smith – Interim Chair (SS)****Tracy Owen – Treasurer (TO)****Karen Storms (KS)** **Gil Young (GY)****Emma Dent (ED)**  |
| **APOLOGIES** | **Siobhan Linsey (SL)****Sinead English (SE)****James Ryan (JR)** |

|  |  |  |
| --- | --- | --- |
| **NO** | **MINUTES** | **ACTION** |
| 1 | **MINUTES OF THE PREVIOUS MEETING**Approved |  |
| 2 | **MATTERS ARISING AND ACTION LOG**James Ryan confirmed he is stepping down from committee. Committee would like to thank James for his support.Committee discussed how to recruit the role of vacant chair – SS agreed to continue in her role as Chair for eighteen months. KS to add discussion of Vice-Chair role to next meeting to work with Susan for a year and then take over. GY to email managers list for NW about Vice-Chair**LIHNN AGM** SS to issue cards to AGM attendees and reflection session -KN to share attendee list with SS so she can share **done-can close**TO to email LIHNN sub-groups to arranges postcards updates – **done – can close**SS to introduce in Chair report at AGM the idea of moving the date next year then also go to the network as whole for feedbackKN to chase newsletter group update **done-can close**ED to sort coffee pairing activity – 6 coloured bits of cards and cut up **done-can close**KN to send an email to all event attendees with venue details etc. (include a message to expect an email from SS with a bit of prep work for the community building activity) **done-can close**KN to send ED final numbers of bookings and dietary requirements **done-can close**SE to take to CILIP NW meeting and feedback at next LIHNN meeting – SE fed back that she will raise this at their planning day in June and whether CILIP NW have a pan-professional library assistant day - SE to come to back to committee after planning day **carry over**KN to send an email to all groups to say we need a volunteer from all active groups to send updates to committee meetings/ be a link person for committee. People could also let us know if groups are no longer active. Include a request for groups to update pages and if they need help contact TO **done** – **can close (group updates now a standing item)** See AGM postcard updates in minutes belowKN to add a new standing item for group updates **done - can close**KS to try and find out if GM group is still meeting **done – close** Group updates now a standing item and Steve Glover shared an update with TO for AGMKN to link Karen Storms to John and Andrew **done - can close** | KSGYSSKNTOSSKNEDKNKNSEKNKNKSKN |
| 3 | **LIHNN AGM 2023 – HOW DID IT GO?**Feedback on the day highlighted:* Good to see everyone in person and meet people you haven't met before
* Great for networking
* People found Alan's presentation on the new Data course really helpful, wanted to go away and learn more
* Attendees liked the randomised coffee trial networking
* More feedback will also be captured by a form

People really enjoyed the opportunity to meet and network.TO asked if we also want to send out a feedback form after the event.Re-issue a call to make sure everyone has access to LIHNN list – Stephen Woods currently runs this – GY to send a message to SW with a a managers list so he can circulateKN to share slides, links, and group updates from the day via LIHNNlist GY commented that the introduction from Chair was really good and wondered if a voiceover on the slides would add somethingGY also mentioned the website and sustainability e.g. for storing recordingsTO mentioned the BlueHost system as an optionKS to add website to agenda for next meetingKN to put a meeting in for SS, TO and KN to record their intros so it can be sharedRaised at AGM about raising the membership fees to ensure sustainability, might require reinstating the membership secretary.GY said she will able to gather information on staffing from stats return for headcount of services so we could get a sense of the impact for next meetingTO to email Helen Swales to find out how YOHLNet membership model worksGY to have a conversation about partnership conversation with Academic Libraries North (Nicky Freeman)TO to bring figures for next meetingKS to add membership fees to next agendaSS suggested creating an options appraisal, combined with a value opposition, that couple be shared with network members and public libraries etc.TO suggested a committee working group or extraordinary in-person meeting to discuss committee issuesKN to send invite for extraordinary in-person meeting to discuss committee issues e.g. partnership working, website, branding LIHNN, future structure, getting message out, to LIHNN and supporting projectsGY also suggested a conversation with HLG at some point as there will be an overlap in membership e.g. a stand for LIHNN at HLG so we have a presenceCommittee discussed whether we need a social secretary – KS to add to agenda with Vice-Chair for next meetingGY recommended encouraging MMU students to join as members on the LIHNN list whilst studyingKS to email groups for updates in advance of committee meetings | GYKNKSKNGYGYTOKSKNKSKS |
| 4 | **PARTNERSHIP WORKING UPDATE (new standing item)**Upcoming sessions from Kira Cox and Martin Kratz as part of wider professionals programme |  |
| 5 | **GROUP UPDATES (new standing item)**Discussion of a CPD group or representative from LIHNNGY said nationally the CPD focus will likely be on things related to Knowledge for Healthcare Welcome to do things locally e.g. softer skills and partnership working with YOHHLNet a bit more for joint CPD offerSS also discussed stronger working with chairs of other networksSS to connect with YOHHLNet (Heather Steele) and NELL Chairs LIHNN sub-groups and contact(s):KN emailed the following to ask them to name a contact to liaise with LIHNN committee* **Cheshire and Merseyside** (Chair: Susan Smith Secretaries: Suzanne Ford and Kathryn Bennett) Contact confirmed as Susan
* **Clinical Librarians, Trainers and Searchers** (Chair – Olivia Schaff) contact not yet confirmed
* **Cumbria and Lancashire** (emailed Siobhan Linsey) – group not really off the ground so no named contact
* **Greater Manchester** (emailed Steve Glover) contact not yet confirmed
* **Mental Health Librarians** (emailed Vicky Bramwell) contact Vicky but group quite informal
* **Northern Lights newsletter** (emailed Andrew Craig) Andrew will be the contact until December when he steps down from the newsletter group
* **eResources** (emailed Tim Jacobs) group has been dormant but may restart so for Tim a potential contact

AGM Group update postcards:**Cheshire and Merseyside Librarians** It has been an exciting year in Cheshire & Mersey getting the gang back together again. We have reformed with members from NHS, HE, 3rd Sector and public libraries. The focus is show and tell around monthly themes and emerging work from the ICS. We invited Alan Fricker and Becky Williams to discuss Health Literacy from a Hub and shared practice perspective.  People can also ask for help, which has led to a project developing a resource for Getting Research Published. This resource is now live and all feedback welcome to susan.smith2@mcht.nhs.uk  [https://library.hee.nhs.uk/learning-academy/learning-zone](https://protect-eu.mimecast.com/s/N6ysCMJxDsGnrX1Sw7_-4?domain=library.hee.nhs.uk) **Northern Lights Editorial Group**Northern Lights seeks to share learning and experience throughout the North. In 2022 we published 4 issues of Northern Lights.  We are currently looking to recruit new members to the editorial board. If you are interested in finding out more, then please contact Andrew.Craig@lthtr.nhs.uk.   You can subscribe to Northern Lights by going to [https://www.lksnorth.nhs.uk/newsletters/](https://protect-eu.mimecast.com/s/12XxCNYyDC1gW78i4By5s?domain=lksnorth.nhs.uk/).   If you have any ideas that you would like to share, then please email northernlights@knowledgeforhealthcare.nhs.u**C**[**linical Librarians, Trainers and Searchers Group**](https://protect-eu.mimecast.com/s/qz8jCOPzlIoB8njtkl3Mq?domain=lksnorth.nhs.uk/) The group has been meeting via Teams every two or three months to discuss issues like training, specifically Critical Appraisal, as well as topics pertaining to promoting and marketing library resources and services.  We occasionally have guest speakers discussing their own services and expertise such as Steve Glover who spoke on Open Access journals and Jon Brassford who will be speaking about the Trip database at the upcoming meeting in July. **Mental Health Librarians** The group has been meeting via Teams every two or three months and have discussed topics like training, as well as issues relating to native interface searching, the KLS Hub and RefWorks.  The next meeting booked for 27th June **The Greater Manchester Group*** Last meeting was early in June 2021 by MS Teams
* Numerous meetings on the collapse of Dawsonera and the migration to the VLE Platform for the GM eBook consortium
* Successful Bid to HEE to take part in the Native Interface pilot.  GM was one of four successful bid along with East of England, East Midlands, and Kent Surrey and Sussex.
* Purpose of the group going forward will be as a peer support network with opportunities for collaboration.

**The E-Resources Group**The eresources group has been a bit dormant. However Tim has had a couple of messages asking about it, so is thinking about restarting it. | SS |
| 6 | **DATE & TIME OF NEXT MEETING(S)**Extraordinary meeting to discuss committee issues e.g. partnership working, website, branding LIHNN, future structure, getting message out, to LIHNN and supporting projects – 18th July 9am-1pm (Wyre - PP3, Manchester) Tuesday 4th July 10-11Tuesday 15th August 15:30-16:30 Tuesday 5th September 10-11KS to circulate invites and links for next three meetings | KS |
| 7 | **AOB**None  |  |