**Northern Lights Editorial Meeting Actions**

**Friday 28th July 2023 10:00-11:00 via MSTeams**

Attendees: **Andrew Craig (AC) (Chair) Katie Nicholas (KN) Sarah Gardner (SG) Gil Young (GY) Helen Curtis (HC**) **Ellie Rolls (ER)**

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| **Agenda number** | **Actions** | **Action for** |
| 1 | **Welcome:** Welcome to Helen Curtis - new member of the group.AC will be stepping down as Chair in December but remaining on the group |  |
| 2 | **Apologies:** James Ryan (JR) and Samantha Gavaghan (SG)AC thanked group for continued support – reboot meeting to get things back on track for quarterly meetings.AC to meet with HC when she takes up her first editorial  | AC |
| 3 | **LIHNN Committee:** KN told the group that LIHNN committee have asked for updates from groups so they can get a sense of what is happening, doesn't have to be anything long, just a couple of sentences. AC agreed he will do this for now then we can revisit when December when the new chair is in post.AC to reach out to Samantha and James to check if they want to continue | ACAC |
| 4 | **Northern Lights going forward**New chair needed from December onwards when AC steps down.SG agreed to take on this role after AC who will complete a proper handover and remain on the group. Will need to refresh the rota once membership confirmed and tweak the dates.SG suggested HC work on the current issue together to show her the process.Committee discussed whether the current format works and if we need to rethink – it was agreed we will no longer produce an editorial but will focus on adding content to the blog that is current and can be promoted immediately KN also updated the group that it is likely that the website on which we host the blog will no longer be fundedAC to share the usage statistics with the group AC to write a communication about how we will proceed in the blog format without the editorial HC will write a piece on her thoughts for new content | ACHC |
| 5 | **AOB** None  |  |
| 6 | **Next meeting**AC to schedule a meeting towards end of August to discuss reboot | AC |

Katie Nicholas – 28th July 2023