

**Northern Lights Editorial Meeting Actions**  
**Date and time of meeting**

**17.10.23 2.30pm to 3.30pm**

Andrew Craig (AC); Sarah Gardener (SG); Helen Curtis (HC); Katie Nicholas (KN); Ryan Ford (RF)

**Date**

Agenda number	Actions	Action for
1	<b>Welcome:</b>	
2	<b>Apologies: Gil Young (GY), Ellie Rolls (ER)</b>	
3	<b>Minutes written by: Katie Nichols</b>	
4	AC and SG to meet about handing over the Chair role at the end of 2023	AC/SG
5	AC to show SG how to edit the other elements of the KLS North pages e.g. editing the rota	AC/SG
6	KN to ask LIHNN when the meeting about the website meeting is taking place	KN
7	<p>AC asked if people have any suggestions for content to send to the group please do</p> <p>SG to create a list to share with potential ideas for content at next call-out</p> <ul style="list-style-type: none"> <li>• Day in the life profile</li> <li>• Emerging tech group (Ned Potter or Phil Bradley) or something on generative AI</li> <li>• Update from Health Literacy CoP</li> <li>• Reviving the Land of Geek/ tech corner regular feature (Tim Jacobs, Matt Holland, and Steve Glover). AC to approach.</li> <li>• Impact case studies</li> <li>• Sharing from study days</li> </ul>	<p>SG</p> <p>AC</p>
8	AC to send out word versions of Northern Lights documentation to the group, with comments on what might need to change.	AC
14	<b>AOB</b>	

