Northern Lights Editorial Meeting Actions
31 August 2023

10am via Teams

Attendees: Andrew Craig (AC) (Chair) Katie Nicholas (KN) Sarah Gardner (SG), Ryan Ford (RF)
Minutes written by: Sarah Gardner

Agenda number	Actions	Action for
1	**Welcome:** Welcome to Ryan Ford as a new member of the group. He'll be with us for a year.	
2	**Apologies:** Helen Curtis (HC), Gil Young (GY), Ellie Rolls (ER)	
3	**Matters Arising:** LIHNN Committee: AC is providing updates to LIHNN as requested. SG suggested the same report should go to YohhlNet and HLN to reinforce connections. AC will copy SG and ER into his reports to be forwarded. Thank you to James Ryan and Samantha Gavaghan who have stepped down, for their contribution to the Northern Lights editorial committee. Northern Lights going forward: No feedback from AC's email to the Northern Region explaining that we would drop the editorial and upload articles to the blog as they were received. Editorial rota: New members will get an opportunity to shadow before they have responsibility for an issue. There will be a backup person which will ensure the "shadower" is supernumerary. AC to send out word versions of Northern Lights documentation to the group, with comments on what might need to change. AC & SG to meet prior to December to ensure a smooth handover. Monthly meetings – AC to arrange the next meeting for October	AC AC AC & SG AC
4	**Northern Lights going forward** Focus needs to be on generating content while we are waiting to see what platform we can move to. To be discussed in detail at the next meeting. SG to draft a new "call for papers" email and share for comments before sending out. Platform requirements – we need to consider a wish list of requirements in time for the joint northern website meeting to consider options for the demise of LKS North.	SG
5	**AOB** None	
6	**Next meeting**: aiming for mid October	