**Proposed Agenda - LIHNN Committee**

**Tuesday 9th April 2024 at 2:00PM, Via Teams**

|  |  |
| --- | --- |
| **Acceptances** | **Emma Dent (ED)**  **Sinead English (SE)**  **John Gale (JG) – Social organiser**  **Katie Nicholas (KN)**  **Tracy Owen (TO) – Treasurer**  **Susan Smith (SS) – Chair**  **Karen Storms (KS) – Secretary**  **Alison Thornley (AT) – Webmaster**  **Gil Young (GY)** |
| **Apologies** | **David Lord**  **Paul Tickner** |

|  |  |  |
| --- | --- | --- |
| **NO** | **MINUTES** | **ACTION** |
| 1 | **MINUTES OF THE PREVIOUS MEETING**  Minutes updated on website. |  |
| 2 | **ACTIONS FROM PREVIOUS MEETING**  On agenda |  |
| 3 | **CONFLICT OF INTEREST DECLARATIONS**  none |  |
| 4 | **MATTERS ARISING** |  |
| 5 | **Current awareness review**  All updated; no longer needed as standing item so can be covered at AGM. | Move to item to AGM |
| 6 | **Update from sub-groups**    **Cheshire & Mersey (SS)** – meeting three weeks ago about knowledge mobilisation; next meeting - creativity in libraries    **Northern Lights (KN)** – chair is now Sarah Gardener, meeting on 16 April; JG wrote article about LMI visit but is waiting for photos from Steve Glover    **Mental Health Librarians (TO)** – next meeting 30 April  **Cumbrian Lancs** – none  **Greater Manchester** – ED is now at Bolton, as acting clinical librarian; Manchester Mental Health lib vacancy; library at Bolton is moving to Institute of Medical Sciences. No direct report from patch group available. | JG – to submit article to Northern Lights |
| 6 | **Partnership update**  **Academic Libraries North (SS) –** First joint event happening on 24 April “Value and Impact”; opened up across NHS, low uptake from NW  **CILIP NW (SE)** – Plans to restart wider professional speaker sessions, meeting in a couple of months; away day on 17 April at Uni of Liverpool – email if you’d like to attend; email SE with any updates and she will share  **University of Manchester** **(SS)** – no update | SS to re-post Academic Libraries North “Value and Impact” invite with programme details and booking  ALL – contact SE with content to promote in the CILIP NW newsletter. |
|  | **Local Network Update (SS)**  New QIOF space been created on NHS Futures, delays to launch of the space due to lack of organisational support. | SS – re-schedule launch of support. |
| 7 | **Group sites** – Thank you to AT, circulated report; overall Future NHS option a better option; part of it needs visible for our constitution; TO voiced concern about loss of control  **SS** – could we trial putting some information on to see what it would look like, if it meets our needs?  **KN** – what makes a good community of practice site?  **SS** – what is impact of pulling away from Blue Host? Do we need to have a special meeting to review content?  **SS** – initial joint meeting with other northern networks took place; everyone else has moved off  Agreed that a subgroup will form after next meeting to look to develop the site structure and content. | AT to request workspace, ask Dan about hosting move impact, option to cancel?  TO to look at horizon scanning platform  KN to look at community of practice workspace examples |
| 8 | **Social events update (JG)**  Provided LWI visit update earlier in meeting |  |
| 9 | **Membership (TO)**  To confirm annual fees, based on full-time staff:  1-2 staff = small, £100  3-8 staff = medium, £150  9+ = large, £200  TO updated staff numbers processed and new contact details requested with headcount of staff…  Universities are charged at full rate. We currently have 7.  Charities are charged at base rate. We currently have none.  Personal members = 4 requests  Some feedback is that the new tiered rates are a big jump for a few trusts; that members weren’t consulted.  All members were consulted in year-end survey.  Overall consensus, keep membership fee structure simple. Charge universities at full rate and see response. | SS to respond to value query  TO to proceed with charging as agreed |
| 10 | **AOB**  LIHNN starter’s event – use existing format for 23 April event, then update content  Constitution – needs revising to reflect change | SS to check and circulate |
| 11 | **DATE & TIME OF NEXT MEETING(S)**  7 May 2024, 10:30AM |  |