

Yorkshire and the Humber Health Libraries & Knowledge Network (YOHHLNet) Committee

Date: Tuesday 17th July 2018

Notes of the Network Committee Meeting

Present:

Janet Sampson (Chair)	JS
Sarah Hennessy	SH
Rebecca Williams	RW
Paul Twiddy	PT
Rocio Rodriguez-Lopez	RRL
Helen Barlow	HB
Helen Rotherforth	HR
Natasha Craigs	NC
Maria Simoes	MS
Chris Lawton	CL

Apologies

Hazel Brownhill	HB
Katherine France	KF
Heather Steele	HS
Joel Kerry	JK
Dominic Gilroy	DG

No.	Agenda Item	Actions
1.	<p>Welcome, Introductions and Apologies</p> <p>JS welcomed all to the meeting and apologies were made on behalf of those listed.</p>	
2.	<p>Notes of the Previous Meeting</p> <p>The minutes were agreed as an accurate record with no amendments required.</p>	
3.	<p>Matters Arising</p> <p>There were no matters arising that were not covered on the agenda.</p>	
4.	<p>Committee Posts</p> <p>JS thanked all for their replies on this matter. From September we can look to phase-in new members and phase-out those who wish to leave. There have been a few colleagues who have come forward to join the committee. All agreed that potential new members could be invited to the September meeting. At the September meeting new officer roles will be discussed.</p> <p>HB requested that the committee meetings take place on a range of different days as many meetings fall just on Tuesdays. RRL indicated an interest in the CPD role as a job-share. A new Chair and Secretary is also required. HR said she is happy to continue as Treasurer for the time being and some interest has been shown in the role for the future.</p> <p>HB suggested that some meetings could be undertake via teleconferencing rather than face to face meetings</p>	

5	<p>Finance HR gave the group an update:</p> <ul style="list-style-type: none"> • £13,719 is the present balance but we are awaiting income of £5000. About £17,000 is the balance when income/expenditure clears. • BW requested funding for Mental Health Xtra catering and a similar request had been made by the Primary Care group. The requests were approved. • There are 27 current members and all were reminded to check payment and membership forms and send to HR asap. • The group had a discussion on university members – are there others that we need to sign-up? 	<p>All to consider new members for the group, especially public libraries and academic libraries</p>
6	<p>CPD Update HB gave the group an update:</p> <ul style="list-style-type: none"> • GDPR events are going ahead as planned. • Catalyst event is on the 5th October in Leeds – all encouraged to attend but it is by invitation only • 30th September there is a KM event in Leeds • 27th November - a negotiating event will take place in York • In January there will be an event on supporting research – all were encouraged to attend and to consider questions in advance • Ned Potter event to be re-run– date and venue to be confirmed. The event was very popular and feedback was positive. However there was some frustration at the number of last minute drop-outs and no-shows. • 3 members have come forward for the CPD special interest group 	<p>All to attend and promote CPD opportunities as appropriate.</p>
7	<p>YOHHLNet Annual Meeting The group reflected on the morning. All agreed that it went well and the speakers were very informative. NC had used Twitter to share the event with all</p>	
8	<p>Christmas Study Day JS reported back on progress to date:</p> <ul style="list-style-type: none"> • The planning for the day is going well • The artist has been booked for the day (Tom Bailey) • JS outlined the full plan for the day – all agreed it was going according to plan • Alternative suggestions for name of YOHHLNet’s Got Talent will be considered! • Bursary recipients will be asked to share learning at the event • The awards will be the same as last year. BW reported that the Survey Monkey nomination forms have been done, have been done but just need to “blurb” about each award. • HCLU are paying venue costs so YOHHLNet just need to cover speaker/artist costs 	<p>JS, BW, MS and RRL to continue to place the day</p> <p>DG to provide the description for each award as last year.</p>
9.	<p>Wiki</p> <ul style="list-style-type: none"> • A survey has been circulated regarding national websites for NHS libraries. All were encouraged to complete the survey. • SH suggested that agendas could go onto the wiki rather than be circulated by e-mail. 	<p>BW to put the agendas on the wiki in advance of the meeting</p>

10.	<p>A.O.B.</p> <ul style="list-style-type: none"> • RRL suggested that we could use Facebook to share articles like current awareness services • RRL asked whether we could CPD events on Facebook and Twitter. JS and NC agreed to pick this up. Facebook is more problematic than Twitter as it is more personal. NC requested for helpers with social media activity. RRL volunteered to be involved. 	<p>NC to send Twitter log-in details to RRL.</p>
11.	<p>Dates of next meeting Tuesday 11th September 10am 2018 10am Willow Terrace Road</p>	