

Yorkshire and the Humber Health Libraries & Knowledge (YOHHLNET)

Notes of the Network Committee Meeting

Date: Tuesday 31/03/2020

Present (WebEx call)

Rebecca Williams (Chair)	RW
Sarah Gardner	SG
Maria Simoes	MS
Fran Morrisroe	FM
Helen Curtis	HC
Donna Irving	DI
Joel Kerry	JK
Sarah Hennessy	SH
Craig Abbs	CA
Helen Swales	HS
Dominic Gilroy	DG

Apologies:

Chris Lawton, Paul Twiddy, Helen Rotherforth, Natasha Craigs, Jennifer Roberts

No.	Agenda Item	Actions
1.	Welcome, Introductions and Apologies RW welcomed all to the meeting and apologies were made on behalf of those listed.	
2.	Notes of the Previous Meeting The minutes were agreed as an accurate record.	
3.	Matters Arising All possible actions had been completed. Some work had been postponed due to the ongoing coronavirus situation and will be picked up at a later date.	
4.	Committee Members Update BW reported that a number of committee members were stepping down, as their time on the committee had come to an end. Members stepping down were: Helen Barlow, Paul Twiddy, Natasha Craigs and Helen Rotherforth. The committee thanked the former members for all of their hard work. BW also reported that a number of new members had joined the committee. The committee formally welcomed Craig Abbs as new treasurer as well as Helen Swales and Fran Morrisroe. There are still a couple of possible places on the YOHHLNet committee if further colleagues are interested. BW confirmed that she will need to step-down as Co-Chair of YOHHLNet when she moves role and HS would take the position of Chair when she returns from maternity leave. DG	BW to invite expressions of interest to join the committee and all to consider if they would like to co-chair with HS.

	announced that he will step-down from the committee when BW moves into her new role. BW will represent HEE at YOHLNet in future meetings.	
5.	<p>Finance</p> <p>CA reported that the financial position is positive and the YOHLNet account is still healthy. All transactions are up to date and HR is in the process of handing the budget over to CA. There is no planned expenditure for the foreseeable future due to the coronavirus situation. The group agreed to delay the requests for membership fees this year. This will be picked up again in due course when normality returns.</p>	BW to e-mail the list to inform the members that fees will be due later this year.
6	<p>CPD Update</p> <p>JK reported that the previous events have evaluated well, e.g. the Knowledge Management event. There are no events planned for the foreseeable future due to the coronavirus situation but we will look forward to setting more up in due course. The group agreed that the Spring Thing (AGM) would have to be cancelled this year, but BW will write a brief annual report to circulate instead. Issues could be discussed further at the Christmas Study Day if needed.</p> <p>The group briefly discussed the Christmas Study Day and agreed that they hoped it would go ahead this year and will contact the Met Hotel to discuss availability.</p> <p>DG informed the group that Jo Thomas had suggested that informal virtual meetings could take place with interested library staff across the region – this would allow staff to network with each other and feel supported. The group agreed that this was an excellent idea and should be taken forward.</p>	<p>BW, JK and CA to draft Annual Report.</p> <p>BW to contact the Met Hotel regarding Christmas bookings.</p> <p>DG to contact Jo Thomas to arrange virtual networking meeting.</p>
7	<p>Networks across the North</p> <p>Further to the discussions regarding closer joint working with the other northern networks, it was agreed to that this work would need to be put on hold until normality returns.</p>	
7	<p>Jill Rutt</p> <p>Jill Rutt joined the call for the committee to pass on their best wishes as she has left her role after 30 years in the NHS. The committee presented her with a gift on behalf of the region.</p>	
8	<p>AOB</p> <p>There was no other business to discuss.</p>	
9	<p>Date of next meeting</p> <p>Wednesday 20th May 10am (WebEx TBC)</p>	