

**Yorkshire and the Humber Health Libraries & Knowledge (YOHHLNet)
Notes of the Network Committee Meeting**

Date: 19/07/24

Present (via MS Teams)

Heather Steele (HS)
Melissa Solway (MS)
Sarah Hennessy (SH)
Madeline Hannah (MH)
Helen Swales (HJS)
Craig Abbs (CA)
Jodie Reeve (JR)

No.	Agenda Item	Actions
1.	Welcome, introductions and apologies Apologies: Tim Staniland, Helen Curtis	
2.	Matters arising N/A	
3.	Finance update Balance £11871 Total income £1900 (£700 from 14 member subs and £1200 from suppliers) Total expenditure £2412 (HLG bursary, critical appraisal training from two years ago, AGM) Outstanding organisations to be chased again for subs	CA
4.	Membership survey voting results 15 responses No majority for fees increase: 7 votes for increase fees to £100, 7 votes for increase fees to £75, 1 vote for keep fees the same Clear majority for more bespoke CPD events: 14 out of 15 Clear majority for travel and accommodation to be included in any YOHHLNet bursaries Agreed on increasing membership to £75 next year Spending should focus on bespoke CPD events and core bursaries (e.g. HLG) and not on ad hoc bursaries (e.g. for individual training) Need to update wording of bursary offer to remove ad hoc training	HJS
5.	Resilience / business continuity CA to chase whether the business continuity plan is applicable for YOHHLNet JR stepped forward to take over treasurer role, if role can be shared with another member Advert for treasurer job share to go out to network	CA HS
6.	CPD Since last meeting: <ul style="list-style-type: none"> ○ 5th June - QIOF peer support group – will run another one later in the year ○ 15th July - Ovid training part 2 ○ RCT currently active, evaluation sent out, with further reminder going out at the start of August ○ Critical appraisal COP ongoing – led by Feds 13th June - Summer event / AGM: <ul style="list-style-type: none"> ○ 34 attendees plus four suppliers 	HJS

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	<ul style="list-style-type: none"> ○ Catering costs all covered by suppliers – so cost of just under £500 to YOHHLNet ○ Most NHS Trusts had colleagues in attendance ○ Evaluation – completed by 12 delegates ○ Notes and presentations shared on padlet - YOHHLNet summer meeting - 13th June 2024 (padlet.com) 	
7.	Website update N/A	
8.	Christmas event Pencilled in for 12 th December Ask network members in Autumn for help planning event	HS
9.	Face-2-face meeting In person committee meeting in Halifax to be rearranged (maybe after Christmas) due to current time/budget constraints	
10.	YOHHLNet CPD e-books money £4500 in Blackwell's account from 2019 to be spend on CPD e-books for region	
11.	AOB N/A	
Next meeting – 19/09/24		